

**PERSHORE TOWN COUNCIL
CEMETERY COMMITTEE
Thursday 23rd January 2020**

Minutes of a meeting of the **Cemetery Committee** held on Thursday 23rd January 2020, at the Town Hall, 34 High Street, Pershore commencing at 7.30pm.

Present:- Cllr D Annis (Chairman)
Cllr P Brookbank
Cllr R Gillmor
Cllr J Hemming
Cllr J Palfrey
Cllr C Parsons MBE
Cllr V Smith

Items referred by members of the public

There were none

035. Apologies

There were none

036. Declarations of Interest

There were none

037. Minutes

It was proposed by Cllr Brookbank seconded by Cllr Parsons and RESOLVED that the minutes of the meeting held 28th November 2019 be signed as a true record of the proceedings.

038. Matters of report from the minutes

- a. The Clerk advised that a well attended Christmas Service had taken place in the chapel on 14th December and it had again been well received.
- b. The Clerk advised that the repairs to the chapel roof had been completed before Christmas and a supply of squirrel repellent had been given to the roofing contractor in the hope that this may prevent further damage in the future.
- c. The Clerk advised that despite efforts the Clerk had still not been able to find a bell company to provide costs of hanging the bell in the chapel but would continue to work on this.
- d. The Clerk advised that both the yew hedge along Cemetery Lane and the overhanging branches along Tiddesley Wood Lane had been cut back and an excellent job had been done.
- e. The Clerk advised that the sign for the car park had been installed.

039. Finance

It was proposed by Cllr Gillmor, seconded by Cllr Brookbank and RESOLVED that the draft budget comparison to the end of January be accepted.

040. Cemetery Chapel

a.

- Cllr Gillmor advised that he had contacted a model boat magazine and the Clerk advised that she believed a further remote control was at the Town Hall and she would pass this to him.
- Cllr Brookbank agreed he would deliver one of his WW1 books to the Town Hall so that members could decide whether they should be stored for the Family History Centre
- Cllr Hemming suggested a provisional date for the skittles evening as 28th March at 7.00pm to cost £10 a ticket to include a fish and chip supper. Details to be confirmed as soon as possible but it was suggested no more than 40 tickets be sold.
- The Clerk will liaise with Cllr Hemming about possible music events in the chapel and apologised that this had still not yet been possible.
- Cllr Parsons agreed to run a quiz sometime in June.
- The Clerk had forwarded the list of ships crests, together with their brief history, to Cllr Brookbank who would now take photographs before offering them for sale and advertising them in specialist publications.
- Cllr Hemming advised that a local resident had offered to run a Murder Mystery evening and it was agreed this would be considered at the next meeting.
- Cllr Annis suggested a car boot sale be held.

b. Cllr Parsons reminded members of the recent issue when a CD provided by a family for a funeral in the chapel failed to work during the funeral and the undertaker had to bring in a player from the hearse. Members considered various options including using a laptop and Cllr Smith said she may know someone who could advise the committee. This item was therefore deferred until the next meeting.

041. Family History Centre

It was agreed the committee meet at 7.30pm on Tuesday 28th January at the Town Hall to learn how to upload burial records into the software.

The Clerk advised members that she was meeting a member of staff from Pinvin Middle School the following Monday to arrange a visit of some students from the school.

The Clerk advised that the annual work experience university student had started and would be presenting his findings on Wednesday 29th April.

042. Cemetery

- a. Members agreed to defer the matter of the layout of the new Garden of Remembrance to the January meeting.
- b. The Clerk advised that the County Council had offered bollards or double yellow lines for the cemetery layby and whilst members agreed they would prefer the lines there were some concerns as to whether this would be adequately enforced. The Clerk advised that she hoped to have a more detailed report for the next meeting but in the meantime it was agreed she advise the County Council that the safety of pedestrians needed to take priority.
- c. The Clerk advised that she would be meeting the new mowing contractor the following Monday to ensure they were aware of the requirements of the contract.

043. Cemetery Field

- a. Cllr Annis suggested his proposed fund raising car boot sale take place on the field as there was plenty of space and it would be relatively easy to manage. It was agreed the Clerk investigate how such an event could be staged and what legal requirements there were and report to the March meeting.
- b. Members raised concerns about the number of people using the field to walk their dogs and not picking up after them. This would be particularly important if the field was to be used for car boot sales. It was agreed that a sign be installed advising that the field was private property and dogs were not allowed.
- c. It was suggested that the field should be known as the "Community" field rather than the cemetery field as this was a more accurate description.

044. Items for Information

There was none

045. Items for future agenda

Events on the field

EXCLUSION OF PUBLIC & PRESS:

It was proposed by Cllr Parsons, seconded by Cllr Smith and RESOLVED that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act, 1960, as amended by the Local Government Act 1972, the public and press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted" agenda item 12. Cemetery Toilet Block and 13. Replacement container

046. Cemetery Toilet Block

Members considered the three estimates for the construction of the new toilet block. It was agreed to ask the contractor giving the lowest estimate to produce a formal quotation for the works and it was agreed the Clerk be authorized to award the contract up to a maximum amount.

23.01.20

047. Container

Members considered the quotations for a replacement container. It was agreed to award the contract to Worcester Containers provided they could hold their price whilst the committee renewed the planning approval which could take 8 weeks.

There being no further business, the meeting closed at 20.45

Signed..... Date.....
Chairman