

**PERSHORE TOWN COUNCIL
CEMETERY COMMITTEE
THURSDAY 27th July 2017**

Minutes of a meeting of the **Cemetery Committee** held on Thursday 27th July 2017, at the Cemetery meeting room, Defford Road, Pershore commencing at 6.45pm.

Present:- Cllr C Parsons MBE (Chairman)
Cllr D Annis
Cllr P Brookbank
Cllr R Gillmor
Cllr J Palfrey
Cllr V Smith
Cllr C Tucker (from 7.35pm)

Items referred by members of the public

There were none

169. Apologies

There were none.

170. Declarations of Interest

There were none

171. Minutes

It was proposed by Cllr Gillmor seconded by Cllr Smith and RESOLVED that the minutes of the meeting held 25th May 2017 be signed as a true record of the proceedings.

172. Matters of report from the minutes

The Clerk advised that Father Stephen Squires had agreed to take the Christ service on 16th December 2017.

173. Finance

Members noted the draft budget comparison to end of July.

174. Cemetery Chapel

a. The Clerk updated members on fund raising for the stained glass window which now stood at nearly £5,000 with a grant of £5,000 agreed. Nearly £1,000 had been received at the Open Day and donations of £500 each had been offered by Taylor Wimpey (received) and Churchill (not yet received).

Cllr Parsons thanked all those who helped at the Open Day which had been most

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successful. It was suggested a video of the chapel and its facilities could be made to be available via the Town Council web site.

It was agreed to hold a further open day on Sunday 17th September and the Clerk will organize the necessary publicity including the Town Council newsletter.

Cllr Parsons advised that he was in the process of constructing a thermometer to record fund raising and Cllr Gillmor advised he had a quantity of paint that may be useful for the project. Cllrs Parsons and Gillmor will liaise in this regard.

b. Members considered fund raising for the window as below:-

- Cllr Smith agreed to contact a professional fund raiser who may be able to offer advice
- Arrangements were made for the manning of a stall at the Plum Fair to include a tombola, (as at Carnival) collection tins and donation envelopes. Cllr Parsons thanked Cllr Annis for his donation of prizes for the tombola.
- Cllr Palfrey confirmed the film evening at the library to be held on Friday 6th October. Tickets to cost £5 each with wine and “nibbles” available in return for donations. The Clerk will arrange the necessary publicity and selling of tickets. The event to be entitled “We did our Bit” and Mr Mike Jackson be asked to introduce the film.
- a talk and valuation with Henry Sandon was discussed and the Clerk will ascertain his contact details and liaise with Cllr Parsons in this regard
- A fund raising Garden Party was considered and Cllr Parsons agreed to investigate this possibility with a local resident.

Cllr Brookbank advised that he had a complete set of World War One Sunday Times books – 22 volumes in total and it was suggested he ascertain their value before making any decision as to whether they should be donated to the appeal.

Cllr Annis advised that he had a large truck which could be valuable and which he was prepared to donate – this could possibly be auctioned off.

Cllr Parsons advised that he had been donated 80 ships crests which the donor wished to be sold in aid of the window.

It was agreed the Clerk contact a local auctioneer to see whether the value of these items could be ascertained before any decision is made as to how they should be sold.

c. The Clerk advised that remedial pointing would, it was hoped, be started in the next 6 – 8 weeks.

175. Cemetery

a. The Clerk advised that she hoped to be in a position to submit planning applications for the toilet block and the container renewal shortly.

It was agreed the Clerk obtain quotations for power a power supply and a solar panel to ascertain which would be the most cost effective way of providing lighting to the toilet block.

b. Members noted the provision of a noticeboard for the cemetery which it was anticipated would be installed shortly.

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c. Members considered the possibility of a service in the chapel, in addition to the one at Christmas and it was agreed this be an item for the next agenda.

d. Cllr Smith stated how pleasant the floral displays at the cemetery looked.

176. Family History Centre

The Clerk advised that Atlantic Geomatics would be calling at the Town Hall to explain how photographs could be uploaded from tablets and once this has been undertaken she would be liaising with members for this aspect of the project to begin.

177. Cemetery Field

a. The Clerk advised the field had now been mowed and Cllr Parsons thanked the local resident who had undertaken the work. The Clerk would now arrange for the work to scuffle and seed the area to be undertaken and she was awaiting a quotation from the mowing contractors for the field to be mown monthly in 2018 to keep the grass under control.

b. Members considered the signage for the Cemetery Car Park and it was proposed by Cllr Smith, seconded by Cllr Parsons and RESOLVED that the Clerk liaise with the County Council for the necessary signage to be installed at a cost of up to £550.

c. Cllr Parsons noted that the entrance to the field was in the 50 mph zone and it was agreed Cllr Tucker liaise with Cllr Liz Tucker to see whether she would support a request from the Town Council for this to be moved nearer to Tiddesley Wood Lane.

178. 2018/2019 Budget

Members had no additional items they wished to be included in the 2018/19 budget and it was agreed Cemetery Fees be reviewed as an agenda item at the next meeting.

179. Items for Information

a. The Clerk advised that the press release correcting the misunderstanding at the Lioncourt Developments exhibition had been sent and was in the Evesham Journal.

b. The Clerk advised that the ownership of Cemetery Lane had now been registered at the Land Registry with the Town Council as owners.

180 Items for future agenda

Garden of Remembrance

There being no further business, the meeting closed at 20.25

Signed..... Date.....
Chairman

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