

**PERSHORE TOWN COUNCIL
CEMETERY COMMITTEE
Thursday 22nd July 2021**

Minutes of a meeting of the **Cemetery Committee** held on Thursday 22nd July 2021, at Pershore Cemetery Chapel, Defford Road, Pershore WR10 3BX commencing at 7.30pm.

Present: - Cllr Bob Gillmor (Chairman)
Cllr D Annis
Cllr Peter Brookbank
Cllr J Hemming
Cllr J Palfrey
Cllr C Parsons MBE
Cllr V Smith

Items referred by members of the public

There were none

129. Apologies

There were none

130. Declarations of Interest

There were none

131. Minutes

It was proposed by Cllr Hemming seconded by Cllr Smith and RESOLVED that the minutes of the meeting 27th May 2021 be signed as a true record of the proceedings.

132. Matters of report from the minutes

- a. The Clerk advised that the surveyor had been unable to attend the chapel for the quinquennial in early July due to family reasons but was intending to undertake this before the end of the month.
- b. The Clerk confirmed that the repairs to the chapel lightning conductor had been completed.
- c. The Clerk advised that the road traffic order for the double yellow lines outside the cemetery came into force on 22nd July although a date for the painting was not yet confirmed. The Clerk was asked to ascertain whether a cross hatch in front on the entrance to the cemetery could be painted at the same time along with signage explaining the fact that the lines restrict parking in the layby as well.
- d. The Clerk advised that there had been no further correspondence from the Valuation Agency regarding the cemetery.
- e. The Clerk advised that she was having difficulty in finding an appropriate push tap for the cemetery water supply and members agreed to do some research on her behalf.

Chairman's
initials

133. Finance

It was proposed by Cllr Hemming, seconded by Cllr Brookbank and RESOLVED that the draft budget comparison to the end July be accepted.

134. Terms of Reference

It was proposed by Cllr Brookbank, seconded by Cllr Annis and RESOLVED that the committee did not believe any changes to their current terms was necessary.

135. Cemetery Chapel

Members noted that following the relaxation of Covid restrictions it would now be difficult to insist on limited numbers in the chapel. However, the Clerk recommended that those attending be advised in advance that depending upon numbers, the Committee could not guarantee that social distancing would be possible and that the committee would prefer masks to be worn. The Clerk also suggested that any member of the committee attending the chapel in a formal capacity be offered the opportunity to wear an FFP3 mask which she would provide. It was proposed by Cllr Annis, seconded by Cllr Palfrey and RESOLVED that these measures be put in place and the funeral directors also be advised.

136. Cemetery

Members noted that it appeared repairs were being started to the front wall outside the old lodge although no Listed Building application had yet appeared to have been submitted.

137. Cemetery Field

The Clerk advised that the field had been mown although at this stage the ragwort had not been removed.

138. Items for Information

There were none

139. Items for future agenda

Mementos on graves

EXCLUSION OF PUBLIC & PRESS:

It was proposed by Cllr Palfrey, seconded by Cllr Smith and RESOLVED that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act, 1960, as amended by the Local Government Act 1972, the public and press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted" agenda item 12, Staffing

140. Staffing

Members considered the confidential staffing report concerning the mowing of the cemetery. It was proposed by Cllr Brookbank, seconded by Cllr Smith and RESOLVED that the staff take over the mowing contract.

Chairman's initials

22.07.21

141. Item for Information

The Clerk advised members of an unusual request regarding the burial of an ashes casket. The Clerk was asked to refer the issue to her professional body to see whether they would support the family's request and, if they were, to ensure the casket was buried at least 2 feet deep.

There being no further business, the meeting closed at 20.35

Signed..... Date.....

Chairman

Chairman's initials
