

**PERSHORE TOWN COUNCIL
CEMETERY COMMITTEE
Thursday 28th April 2022**

Minutes of a meeting of the Cemetery Committee held on Thursday 28th April 2022, at Pershore Town Hall, 34 High Street, Pershore, WR10 1DS commencing at 7.30pm.

Present: - Cllr Bob Gillmor (Chairman)
Cllr D Annis
Cllr J Hemming
Cllr V Smith

Items referred by members of the public

There were none

182. Apologies

Cllr Brookbank's apologies were accepted as he had a family commitment, Cllr Palfrey's as he was working and Cllr Parsons' as he was away

183. Declarations of Interest

There were none

184. Minutes

It was proposed by Cllr Annis seconded by Cllr Hemming and RESOLVED that the minutes of the meeting 27th January 2022 be signed as a true record of the proceedings.

185. Matters of report from the minutes

a. The Clerk advised that there has been no further correspondence from the Valuation Agency regarding the cemetery.

b. The Clerk advised that the records had now been uploaded into the Atlantic Geomatic software and it would appear to be suitable for access by members of the public and she was awaiting confirmation of how to put a link on the council website. More work will be required to make the software a meaningful management tool for the Clerk.

186. Finance

It was proposed by Cllr Hemming, seconded by Cllr Smith and RESOLVED that the draft budget comparison to the end of April be accepted. Members noted that whilst the budget had shown a surplus to the end of March 2022, these funds had needed to be used to reduce the council budget deficit as a whole.

186. Cemetery Chapel

Members noted the pointing works that had been undertaken at the chapel and along the boundary wall. The Clerk advised that works to the vestry were proposed shortly but a further quotation was awaited before a decision could be made.

188. Cemetery

a. Members noted the correspondence from the local residents concerning the unauthorized use of the

track and that one resident had agreed to contribute to the cost of a sign at the entrance. It was proposed by Cllr Smith, seconded by Cllr Hemming and RESOLVED that provided both residents were prepared to contribute towards the cost the Clerk be authorised to arrange for the installation of the requested signage.

b. The wording of the proposed sign concerning unauthorized memorials was agreed with the amendment of the words Town Council to Cemetery Committee.

c. Members noted that the safety works to various memorials had been completed and one family had decided to undertake and pay for the necessary repairs to their family memorial.

d. Members noted the request by a family for a bench in the vicinity of the grave. It was agreed then Clerk meet with the family to ascertain whether there was a suitable location that complied with the committee's policy on benches. Members also noted a bench had been installed without their permission and it was agreed the Clerk write to them, explain the policy and meet with them at the cemetery to endeavour to overcome the problem.

189. Grounds Maintenance

Members noted the purchase of the new mower and man down devices. The Clerk was asked to include the man down devices in the health and safety testing programme.

190. Cemetery Lane

In view of the correspondence referred to in confidential session it was agreed to debate this item under agenda item 14, Boundary Treatment

191. Field off Defford Road

Members noted that the works to create the hard standing for a cycle rack had been completed in accordance with the recent planning approval and costs of a "green" cycle rack would be taken to full Council in due course.

192. Stained Glass Window

Members noted the various Navy ship plaques that remained unsold and had been donated to the fund along with two radio controlled boats that Cllr Gillmor had managed to repair. It was agreed to contact various local auction houses to see whether these could be auctioned off. Cllr Gillmor agreed to provide photographs of the boats and the Clerk will take photographs of a selection of plaques and see whether any of the auction houses suggested were interested.

193. Items for Information

There were none..

194. Items for future agenda

There were none

EXCLUSION OF PUBLIC & PRESS:

It was proposed by Cllr Hemming, seconded by Cllr Smith and RESOLVED: “that in accordance with the provisions of the Public Bodies (Admission to Meetings) Act, 1960, as amended by the Local Government Act 1972, the public and press be excluded from the remainder of the meeting owing to the confidential nature of the business to be transacted” further debate possible on one of agenda item 14, boundary treatment

195. Boundary Treatment

The Clerk advised that the residents at Bramley Lodge had asked permission to erect a fence along their boundary and this had been agreed. There had been discussion about a yew hedge being planted on the field and it was agreed the Clerk discuss this with the owners but in view of the conditions that would need to be imposed it may not be feasible.

Members discussed Cemetery Lane and its resurfacing. It was agreed the Clerk contact the owners of the property affected and explain their obligations in this regard.

There being no further business, the meeting closed at 20.50

Signed..... Date.....
Chairman