

**PERSHORE TOWN COUNCIL  
CEMETERY COMMITTEE  
Thursday 26<sup>th</sup> May 2022**

**Minutes of a meeting of the Cemetery Committee held on Thursday 26<sup>th</sup> May 2022, at  
The Cemetery Chapel, Defford Road, Pershore WR10 3BX commencing at 7.30pm.**

**Present:** - Cllr D Annis  
Cllr Bob Gillmor  
Cllr J Hemming  
Cllr M Winfield

**Items referred by members of the public**

There were none

**196. Election of Chairman**

Cllr Gillmor was proposed by Cllr Annis and seconded by Cllr Winfield. There being no further nominations, Cllr Gillmor was duly elected as Chairman of the committee for the ensuing year.

**197. Election of Vice Chairman**

Cllr Hemming was nominated by Cllr Annis and seconded by Cllr Gillmor. There being no further nominations, Cllr Hemming was duly elected as Vice Chairman of the committee for the ensuing year.

**198. Apologies**

Cllr Brookbank's. Cllr Parsons' and Cllr Smith's apologies were accepted as they were away.

**199. Declarations of Interest**

There were none

**200. Minutes**

It was proposed by Cllr Annis seconded by Cllr Hemming and RESOLVED that the minutes of the meeting 28<sup>th</sup> April 2022 be signed as a true record of the proceedings.

**201. Matters of report from the minutes**

- a. The Clerk advised that there has been no further correspondence from the Valuation Agency regarding the cemetery.
- b. The Clerk advised that she had offered to meet the family who had requested a bench at the cemetery but no response had yet been received.
- c. The Clerk advised that she had written to the owners of Bramley Lodge regarding Cemetery Lane and a response was awaited.

d. The Clerk advised that the signage relating to unauthorized memorials would be erected once the grounds staff had undertaken the necessary training.

### **202. Finance**

It was proposed by Cllr Hemming, seconded by Cllr Annis and RESOLVED that the draft budget comparison to the end of May be accepted. Members noted that some funds may need to be vired from other budget heads to cover extra costs of essential works to the chapel.

### **203. Cemetery Chapel**

The Clerk advised that having agreed a price with a contractor to undertake the works to the vestry he had become seriously ill and was no longer in a position to accept the contract. The surveyor was seeking further quotations and it was proposed by Cllr Gillmor, seconded by Cllr Hemming and RESOLVED that the Clerk be authorised to enter into a contract with another supplier up to a maximum sum.

### **204. Cemetery**

a. Members asked the Clerk to write again to the owners of Bramley Lodge regarding Cemetery Lane. Members also agreed to defer any decision regarding signage at the bottom of the lane to the July meeting in view of the change in position of the owners of one of the properties who had originally agreed to both contribute and to allow one sign to be fixed to their property.

b. Members asked the Clerk to pass their thanks to the grounds staff for keeping the cemetery grounds maintenance up to date.

### **204. Field off Defford Road**

The Clerk advised that the field had been mown that day and the contractor had commented on the amount of dog mess there. It was agreed to erect signage, including directing dog owners to location of the nearest bin which is at the main entrance to the cemetery.

### **205. Stained Glass Window**

Cllr Gillmor advised that he had now provided photos of the ships that may be able to be sold and the Clerk apologised that she had not yet photographed any of the plaques, but would be doing so shortly. These would then be sent to local auction houses to ascertain whether there was any interest. Cllr Hemming advised that she may have someone interested and asked the Clerk to supply a sample so that she could take this option further.

### **206. Items for Information**

a. The Clerk advised that she was in discussion with Atlantic Geomatics to ascertain how the updated software could be made available to the general public.

b. The Clerk advised that the new Environment Agency legislation had now been published and the grounds requirements would not apply retrospectively but to those new cemeteries applying for planning

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permission.

c. The Clerk advised that a volunteer from the Commonwealth War Graves Commission had asked permission to take groups of interest people around the war graves in the cemetery giving the background to some of those buried there, particularly in the war graves section. Members welcomed this and asked for consideration of him offering this opportunity to the Cemetery Committee

**207. Items for future agenda**

There were none

There being no further business, the meeting closed at 20.36

Signed..... Date.....  
Chairman